

CLASSROOM CONNECTION DAY SCHOOL
2225 LAKESIDE DRIVE
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Bullying Policy

A. Defines “bullying”, including “cyber-bullying”, as any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. causing a substantially detrimental effect on the student's or students' physical or mental health;
3. substantially interfering with the student's or students' academic performance; or
4. substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

B. Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

C. Bullying is contrary to Illinois State law and the policy of the CCDS.

D. The Procedure for promptly reporting bullying, include e-mailing the Executive Director, crislccx@gmail.com, the Academic Director karibccx@gmail.com and/or the school Principal kelliekkccx@gmail.com. Alternatively the school telephone number 847-582-1787 could be called to notify these administrators for receiving such reports. Bullying can be submitted anonymously via phone.

E. CCDS bullying policy is consistent with federal and State laws and rules governing student privacy rights, includes procedures for promptly informing parents or guardians of all students involved in the alleged incident of bullying and discussing, as appropriate, the availability of social work services, counseling, school psychological services, other interventions and restorative measures.

F. Procedures for promptly investigating and addressing reports of bullying, including the following:

1. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.

2. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

3. Notifying the principal or school administrator or his or her designee of the report of the incident of bullying as soon as possible after the report is received.

4. CCDS bullying policy is consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

G. Such interventions that can be taken to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

H. CCDS prohibits reprisal or retaliation against any person who in good faith reports an act of bullying. Claims of retaliation should be reported to the Human Resources Coordinator.

I. Any person who knowingly makes a false accusation regarding bullying will be subject to disciplinary action at CCDS.

J. CCDS contains a policy evaluation process to assess the outcomes and effectiveness of the policy that includes, but is not limited to, factors such as:

1. The frequency of victimization.

2. Student, staff, and family observations of safety at a school.

3. Identification of areas of a school where bullying occurs.

4. The types of bullying being utilized.

5. Bystander intervention or participation.

6. The information developed as part of the evaluation process must be posted on the district website. If the internet website is not available, the information must be provided to school administrators, school board members, school personnel, parents, guardians, and students.

K. The bullying policy is consistent with all other CCDS policies (i.e., Student Privacy Policy, Confidentiality Policy, Student Observation Policy, Behavior Policy, Safety Drill Policy, Medication Administration Policy, Illness Policy, and the Physical Restraint Policy.)

L. CCDS has a process to investigate whether a reported act of bullying is within the permissible scope of the district's or school's jurisdiction and shall require that the district or school provide the victim with information regarding services that are available within the district and community, such as counseling, support services, and other programs.

This policy on Bullying will be based with a range of stakeholders including students and parents. It will be posted along with school policies, rules, standards of conduct in the school. It will also be posted on the school website. It will be distributed annually to parents, students and school personnel as well as newly hired employees.